

Department of Public Safety

**2019 ANNUAL
SECURITY AND
FIRE SAFETY
REPORT**

THE CATHOLIC
UNIVERSITY
OF AMERICA



A NATIONAL UNIVERSITY

The Catholic University of America is unique as the national university of the Catholic Church and the only higher education institution founded by the U.S. bishops. Established in 1887 as a papally chartered graduate and research center, the University began offering undergraduate education in 1904. It is committed to being a comprehensive Catholic and American institution of higher learning. The University motto is *Deus Lux Mea Est* — “God is My Light.”

TABLE OF CONTENTS

Mission Statement	1
Campus Security	1
Enforcement Authority	1
Campus Safety and Security Reporting	2
Staffing	3
Patrol Division	3
Investigations and Patrol Support Unit	3
Communications Center.....	4
Public Safety Customer Service Center.....	4
Crime Prevention and Training Unit	5
Crime Prevention Unit	5
Training Unit	5
Education and Awareness Programs	5
Services for the Campus Community	6
Emergency Telephones	6
Safety Escort Service	7
Public Safety Assistants.....	7
Bus Service	7
Locksmith.....	7
Rave Guardian	7
Crime Reporting	8
Campus Security Authority	8
How to Report Crimes on Campus	10
Reportable Crimes and Offenses	11
Crime Statistics	14
Title IX.....	16
Retaliation Prohibited	17

Preventing and Responding to Sexual Violence.....17

- Mandatory Reporting22
- Where to Find Information on Registered Sex Offenders23
- Reporting a Missing Student23

Alcoholic Beverages and Illegal Drug Possession24

- Statement Addressing Alcoholic Beverages
and Illegal Drug Possession24
- Substance Abuse Education25
- Alcohol and Drug Education25
- College Disciplinary Actions25
- Counseling and Referral Services26

Fire Safety Program26

- Fire Safety Program Highlights26
- 2018–2019 On-Campus Residence Hall Fire Statistics28

**Emergency Notification, Timely Warning,
and Evacuation Procedures**29

- Catholic University Emergency Notification Plan.....29
- Timely Warning30
- How to Respond to On-Campus Emergencies.....31
- Safety in Student Housing (On Campus).....31
- General Safety Precautions32

Higher Education Act Required Disclosure34

MISSION STATEMENT

The Department of Public Safety has the primary responsibility for providing a safe and secure campus environment that is conducive to visiting and learning, working, and living at The Catholic University of America. The department provides comprehensive programs, which include security patrol, escort, and a customer service center. A staff of trained professionals, including commissioned special police officers, focuses on crime prevention and investigation; safety education; and emergency preparedness, response, and recovery. The department works closely with federal and local law enforcement agencies to coordinate services and activities to enhance safety within the boundaries of the University. The department seeks opportunities to partner with students, staff, and faculty to achieve the goals of a safe and secure campus.

CAMPUS SECURITY

Enforcement Authority

The safety and security of personnel and property at The Catholic University of America is the primary responsibility of the Department of Public Safety (DPS). The associate vice president of public safety, as the chief physical emergency management officer for the University, develops safety and security policies and procedures that are designed with the safety of the entire Catholic University community in mind. Campus special police officers are appointed by the chief of police of the Metropolitan Police Department under the provisions of the D.C. Official Code to protect the campus property of an academic institution of higher education. The term “campus” includes any building or property owned or controlled by the academic institution of higher education. The duties of the campus special police officers consist of integrating the principles of private and public policing and adapting them to the academic community. Campus special police officers have full police authority, including arrest power, on the jurisdiction of Catholic University campus they are assigned to protect or outside of the premises in fresh pursuit for offenses committed on the premises. They may arrest based on probable cause for any offense committed in their presence, either felony or misdemeanor; however, if the offense was not committed in the officer’s presence, the arrest may only be made on probable cause if the offense is a felony, or one of the probable cause misdemeanors enumerated in the D.C. Code. Persons arrested by campus special police officers are transported to a facility of the Metropolitan Police Department for processing.

Campus special police officers must complete training at the Campus Law Enforcement Academy (250 hours) or an equivalent law enforcement academy

within two (2) years of receiving a campus special police officer commission. Individuals who have previously completed an equivalent law enforcement academy are not subject to this requirement. Armed campus special police officers must successfully complete a 56-hour basic firearms course that must include lethal and nonlethal force, “shoot, don’t shoot,” and police liability. Armed campus special police officers are required to qualify with their firearms semiannually.

The Department of Public Safety maintains a close working relationship with local law enforcement agencies. The Metropolitan Police Department of the District of Columbia publishes a department General Order for the purpose of establishing the policy and procedures for the local police response to incidents occurring on or near university campuses. The campus police function is a 24-hour-a-day, seven-days-a-week, service-oriented operation.

The Department of Public Safety employs a staff of commissioned special police officers. Campus officers have no authority to investigate crimes or make arrests off campus except in situations involving fresh pursuit. Campus police officers work closely with the local police and make every reasonable effort to follow up on crimes referred to them. Less-serious incidents and violations of University regulations are investigated by the campus police and referred to campus administrators as necessary. Any student or employee is free to report any matter directly to the appropriate local police authority and is provided instructions on how to do so.

Campus Safety and Security Reporting

To comply with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, the Catholic University Department of Public Safety prepares this report and works with several offices and public agencies, such as the Office of the Dean of Students, Residential Housing and the Metropolitan Police Department of the District of Columbia (MPD), to gather the information. Each entity provides updated data on its educational efforts and programs. Campus crime, arrest and referral statistics include those reported to the Department of Public Safety, designated campus offices (including, but not limited to directors, deans, department heads, resident life staff, student conduct staff, advisors to students and student organizations, and athletic administrators), and local law enforcement agencies.

The Catholic University is required by federal law to publish an Annual Security Report by October 1 each year. The most recent Annual Security Report is listed below. All reports are in PDF format and required Adobe Acrobat Reader to view. Instructions for downloading it are included below.

The Security Report can be accessed at the following link:
public-safety.catholic.edu.

Staffing

Several interrelated sections make up the department, including the patrol section, which consists of vehicle, bicycle, and foot patrol; the police Communications Center; and the campus Locksmith Unit, a part of the Department of Public Safety, which responds to all campus requests for locksmith services. The Communications Center handles all radio communications and calls for service. The center monitors the closed-circuit television cameras, the alarm systems, and the emergency telephone systems. The Investigation and Patrol Support Unit handles all investigative activities for the campus. The Department of Public Safety Customer Service Center is usually the initial point of contact for members of the campus community.

Patrol Division

The Department of Public Safety is responsible for providing protection and service to the entire campus community. The shift commander and supervisor generally perform motor vehicle patrol. The patrol staff covers the area in four ways: on foot, by bicycle, in a vehicle, and at fixed posts. The campus is divided into 11 patrol beats. An officer is assigned to each of the patrol beats during a 24-hour period. The department uses a problem-oriented, community-based philosophy. Patrol officers are assigned to several fixed posts during their hours of operation. During the school year, patrol officers provide coverage at the CUA/Brookland Metro station on the Catholic University side and the Taylor Street bridge at John McCormack Road during the evening and late-night hours. Officers are also deployed to the Harewood Road area when the need arises. The bicycle patrol officer is a foot patrol officer who uses a lightweight, durable, high-tech bicycle. The bicycle gives the officer greater mobility. Officers who seek this position must complete a minimum 32 hours of physically demanding training provided by an outside police agency. The training encompasses agility testing, long-distance biking, and all-terrain riding, which challenge the durability of the bike and the officer's endurance. Community response to the bicycle patrol unit has been uniformly positive, and the efforts of the bike patrol officer have done much to further the department's commitment to community policing. A campus police officer is dispatched to requests for police service. An event report is prepared for criminal offenses and noncriminal incidents. The Metropolitan Police Department of the District of Columbia is immediately notified in all cases of serious felonies. Patrol officers are responsible for a full range of security and safety services, including generating crime reports, conducting investigations, assisting in medical emergencies, enforcing traffic regulations, and enforcing all local laws and the provisions of the University's Code of Conduct and policies.

Investigations and Patrol Support Unit

The Department of Public Safety has the primary responsibility for providing a

safe and secure campus environment that is conducive to visiting and learning: working and living at The Catholic University of America. The Investigations and Patrol Support Unit provides investigative support and guidance for the patrol areas and participates in situations requiring a threat assessment.

The unit is responsible for conducting investigations and follow-up activities into incidents occurring on University property. The unit works with the local police department on investigations of all crimes, including felonies that are reported to the Department of Public Safety by members of the campus community.

The unit maintains departmental records for all criminal and noncriminal incidents, and is responsible for compiling crime data that is submitted annually in compliance with state and federal crime reporting laws. The unit also prepares and distributes safety alerts when a crime occurring on campus represents an ongoing threat to the University community.

In addition to conducting investigations, the unit handles requests for pre-employment background checks and works in conjunction with the patrol officers and other University departments toward crime prevention on campus.

Communications Center

The Communications Center, as part of the Department of Public Safety, receives and dispatches calls for service 24 hours a day, 365 days a year. A communication specialist may be contacted from any campus emergency phone or by dialing ext. 5111 on campus phones. If calling from an off-campus phone, dial **202-319-5111**. Communication specialists are responsible for disseminating information to officers, directing calls for police service, coordinating emergencies, dispatching escorts, and monitoring the alarm and access control systems.

Public Safety Customer Service Center

This office is responsible for providing customer service for the Department of Public Safety. Members assigned to the Customer Service Center handle all lost and found property for the University. Often individuals will visit the Customer Service Center to make reports, request information, or seek assistance.

The Public Safety Customer Service Center will be closed on all University holidays and on any occasions when the University announces an emergency closing.

Parking, Transportation and ID Services are located in the Office of Transportation and Parking Services, Pryzbyla Center, room 242, under the Division of Student Affairs. Visit transportation.catholic.edu regarding information on parking, shuttle service, and identification cards.

CRIME PREVENTION AND TRAINING UNIT

Crime Prevention Unit

Crime prevention has been defined as the “anticipation, recognition and appraisal of a crime risk and the initiation of some action to remove or reduce it.” Crime prevention means using your instinct, common sense, and action to reduce a criminal’s opportunity. The Department of Public Safety provides proactive crime prevention programs and safety services to assist members of the campus community in reducing their risks of becoming a victim of crime. Plainly speaking, crime prevention is recognizing that a crime risk exists and taking some corrective action to eliminate or reduce that risk. A close working relationship between the crime prevention unit and the campus community is essential to eliminating crime risk.

The mission of the Crime Prevention and Training Unit is to promote a positive and beneficial training and safety program to all students, staff, and faculty. This goal is accomplished through innovative use of electronic media, printed resources, and personal contact. The unit will seek to educate and encourage all students, employees, and visitors to be aware and safe.

Training Unit

The Training Unit of the Department of Public Safety has the primary responsibility for the professional and continued development of the campus police officers. The training unit ensures that the officers are in compliance with the University’s mandatory training requirement, certifications, and federal and local laws governing campus policing. In addition, the unit provides daily and annual training to its members on current trends and best practices for a university environment.

Education and Awareness Programs

The crime prevention officer is responsible for developing risk reduction programs that foster a safer environment for all members of the campus community. Crime prevention is a top priority of the department. Together with other campus offices, the department provides programs to enhance personal safety, teach proactive crime reduction strategies, and help community members develop self-esteem, which contributes to a healthy community.

In addition, the crime prevention officer is responsible for providing and disseminating educational and instructional printed materials to the entire campus community.

- All printed materials distributed by the department list the campus police telephone number: **202-319-5111**. This number can be used to report incidents and obtain police service 24 hours a day. Throughout the year, the crime prevention unit provides safety and security presentations in residence halls and other campus locations. Safety information is distributed at presentations, meetings, and seminars, and is available at Public Safety headquarters.
- The Department of Public Safety provides information on the locations and use of emergency telephones and how to contact DPS in the event of an emergency.
- The procedure for reporting criminal and suspicious activity is explained at crime prevention and safety presentations, as well as new student and employee orientations.
- Crime Prevention and safety tips are used to alert the University community about current and on-going trends, warn them of criminal activity, and solicit their help in preventing and crime-solving.
- All crime prevention and community programs are evaluated annually to ensure they are effective, and to determine whether or not they are effective and if they should be continued.

The Public Safety headquarters is located on the west side of campus in Leahy Hall, Room 120. Information about the Department of Public Safety's risk reduction procedures can be found at publicsafety.catholic.edu/prevention.cfm.

SERVICES FOR THE CAMPUS COMMUNITY

Emergency Telephones

There are 114 emergency telephones and 46 panic buttons strategically located throughout the campus to assist with communicating with campus police. The phones are connected directly to the communications specialist. When a phone is activated, an officer is immediately dispatched to that location. The phones may be used to contact Public Safety for any reason, such as reporting a suspicious person, reporting an emergency, and calling for a safety escort.

Safety Escort Service

The safety escort service is one of the department's most requested services used by students, faculty, and staff. Safety escorts are public safety officers and students who provide escorts for persons walking from one point on campus to another. Safety escorts are provided on foot, vehicle, or bicycle patrol.

Public Safety Assistants

The Public Safety Assistants (PSA) program is part of the Department of Public Safety crime prevention services. The PSA personnel are not security officers or special police officers; they are part-time employees. PSAs provide service and assistance to members of the campus community. They are placed at designated areas on campus that include the Raymond A. DuFour Center and the Customer Service Center.

Public Safety Assistants are stationed at the entrances of those location to offer a sense of safety to the staff, faculty and students. They support DPS officers by being additional eyes and ears for the Department of Public Safety and act as a source of information and goodwill.

Locksmith

The Locksmith Unit is part of the Department of Public Safety's Administrative Services Division. The Locksmith/Access Control Technicians are responsible for installing, maintaining, and repairing all electronic and mechanically controlled locking systems located on The Catholic University of America's campus.

Bus Service

Shuttle bus services for the campus community are provided by the Office of Transportation and Parking Services under the division of Student Affairs. Visit transportation.catholic.edu or call 202-552-PARK (7275).

Rave Guardian

Rave Guardian is a mobile phone app which enhances safety on campus through real-time interactive features that create a virtual safety network of friends, family, and Public Safety. The app allows students to create safety profiles to alert friends and family when they are walking alone. It also features a safety timer to alert campus security when a student does not arrive at the planned destination within a certain amount of time. The app has a panic button that, when pressed, alerts Public Safety of a student's location.*

You can turn your cell phone into a personalized safety device by downloading the **FREE** Rave Guardian application, available for Android and Apple

devices. Rave Guardian can be used to alert your friends and the Department of Public Safety for assistance. The service is free and voluntary, and the information you provide is kept private.

How Does It Work?

Emergency GPS Locator — If you set up a profile with the application, it will assist in identifying, locating, and assisting you when you initiate an emergency communication.

Set a Safety Timer — The app will notify people you trust and/or the Department of Public Safety to check in on you if you are alone or in an unfamiliar place by setting a safety timer that will automatically alert if at the end of the time you set you do not deactivate it.

Manage & Message Your Guardians — You can invite family, friends, or others to be your guardians, and communicate with them within the app as needed.

Easy Emergency Communication — Call safety officials directly for help if you are in trouble through one-touch dialing and send text tips — including photos — if you see something suspicious.

* *Rave Guardian is not a substitute for calling the Department of Public Safety (202-319-5111) when on campus or the police (911) when off campus. Rave Guardian should not be your first choice for making an emergency assistance call.*

CRIME REPORTING

Members of the campus community and guests are encouraged to report all crimes and public-safety-related incidents to the Department of Public Safety in a timely manner on **202-319-5111**.

When a crime is reported to Public Safety or other appropriate officials of the University, it will be investigated by campus police and/or local law enforcement. It is the policy of the University to take every report of criminal activity seriously and to take appropriate action consistent with applicable law, public safety, and campus security.

Campus Security Authority

A Campus Security Authority (CSA) is an official of an institution who has significant responsibility for student and campus activities, as well as employees who control or monitor access to some part of campus. Campus community members, students, faculty, staff, and guests are encouraged to report all crimes and crime-related incidents to the Department of Public Safety in a timely manner.

Efforts are made by the Department of Public Safety to inform members of the campus community on a timely basis about crime and crime-related issues. These efforts include the following:

Daily Crime Log

The daily crime log is required by the Clery Act and is utilized to log reported crime incidents. The Department of Public Safety maintains a daily crime log that records by date, time, and location all of the crimes and other serious incidents that occur on campus property, in a noncampus building, or on public property within University jurisdiction.

The daily crime log is available at our Public Safety Customer Service Center in Leahy Hall. The log is available to the public. Any changes made on the crime log that include entry updates or change in disposition will be posted in the crime log within two business days of receiving the information, unless disclosure of such information would be prohibited by law; jeopardize the confidentiality of the victim; jeopardize an ongoing criminal investigation; cause a suspect to flee or evade detection; or result in the destruction of evidence. The department reserves the right to exclude any information from the crime log that could have an adverse impact on an investigation.

Crime Alerts

In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), the Department of Public Safety will provide timely warning notifications/alerts about serious crimes that occur on campus, when it is determined that the incident may pose an ongoing threat to members of the campus community.

The Department of Public Safety, in conjunction with other departments on campus, issues Crime Alerts in a timely manner to notify community members about certain crimes in and around the campus community. Crime Alerts are issued at the direction of the associate vice president and emergency management(or designee) of Public Safety, to inform the campus community of crimes considered by the institution to represent a serious or continuing threat to students and employees. These alerts are sent out by email to all faculty, staff, and students.

These alerts are generated when crimes that pose a threat or danger to the campus community are reported to Public Safety, local law enforcement agencies, or campus security authorities (e.g., deans of academic units as well as directors and department heads of administrative units). Every attempt will be made to distribute a Crime Alert soon after the incident is reported; however, the release of a Crime Alert is subject to the availability of facts concerning the incident, unless issuing any of this information would risk compromising law enforcement efforts.

Crime Alerts will typically include the following: date; time or timeframe of the incident; a brief description of the incident; description of the suspect(s), when deemed appropriate and/or if sufficient details are available and the information would promote safety and potentially aid in the prevention of similar crimes. The

alert will also include contact information for the Department of Public Safety and any information deemed appropriate by the director or his/her designee.

Sex offense incidents for a Crime Alert are considered on a case-by-case basis, depending on the facts of the case and information known to the campus police department. For incidents involving off-campus crimes, the Department of Public Safety may issue a Crime Alert, if the crime occurred in a location used and frequented by the University population. The alerts are emailed to the campus community, including the campus watch captains. Watch captains post the alerts in administrative buildings and residence halls and on security bulletin boards throughout the campus.

How to Report Crimes on Campus

The Campus Security Act (the “Act”) requires colleges to collect and report campus crime statistics. The Act requires that any employee who is a “Campus Security Authority” who receives a report on or is aware of certain crimes to immediately report them to the Department of Public Safety. Report crimes to the communications specialist, Department of Public Safety, 120 Leahy Hall, **202-319-5111**.

“Campus security authority” at The Catholic University of America are **individuals who provide security on campus**, in addition to the Public Safety staff, including but not limited to the following:

- Library monitors, campus escorts, hall security assistants in the residence halls, and others who are hired to monitor residence hall or building access.

Officials with significant responsibility for student and campus activities:

- Director and associate director of athletics and all coaches and athletic trainers
- All professional staff in the Office of the Vice President for Student Affairs and Dean of Students
- All associate and assistant deans and other professional staff in deans’ offices, such as associate deans for student support or director of disability support services
- Title IX Coordinators
- All professional staff working with student organizations and extracurricular/campus activities
- All faculty or staff advisors to undergraduate or graduate organizations or teams, including debate teams
- All faculty and staff who accompany students on University-related trips, both within the U.S. and abroad

- All resident advisors or community directors for campus housing
- All professional staff in the Office of Global Education
- First-Year Experience director

Pastoral or professional counselors are not considered campus security authorities when acting in their capacity as counselor. Regardless of one's status as a campus security authority, all are encouraged to report crimes to the dispatcher, Department of Public Safety.

Reportable Crimes and Offenses

- *Criminal Homicide*: Murder and manslaughter. Report any homicide.
- *Sex Offenses*: Any sexual act directed against another person without consent of the victim including instances where the victim is incapable of giving consent. Incapacitation due to drugs or alcohol renders a person incapable of giving consent. Minors are not legally capable of consenting.
- *Rape*: The penetration, no matter how slight, of the vagina or anus, with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. This offense includes rape of both males and females.
- *Robbery*: The taking or attempting to take anything of value from the control, custody, or care of a person or persons by force or threat of force or violence or by putting the victim in fear.
- *Aggravated Assault*: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This offense is usually accompanied by the use of a weapon or by means likely to produce death or great bodily harm. An assault that results in hospitalization (or should have) is an aggravated assault.
- *Burglary*: The unlawful entry (breaking and entering) into a building or other structure with the intent to commit a felony or theft.
- *Arson*: Willful or malicious burning or an attempt to burn a dwelling house, public building, motor vehicle or aircraft, or personal property.
- *Hate Crimes*: Any of the crimes listed in this document in which the victim was intentionally selected because of the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity, national origin, gender identity, or disability must be reported as hate crimes. Category of prejudice should be reported.
- *Stalking*: Purposefully engaging in a course of conduct directed at a specific individual that would cause a reasonable individual to fear for the person's safety or the safety of others; or suffer emotional distress.

- *Fondling*: The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent incapacity.
- *Incest*: Sexual intercourse between persons who are related to each other within the degrees where marriage is prohibited by law.
- *Statutory Rape*: Sexual intercourse with a person who is under the statutory age of consent.
- *Dating Violence*: The term “dating violence” means violence committed by a person:
 - (A) who is or has been in a social relationship of a romantic or intimate nature with the victim; and (B) where the existence of such a relationship shall be determined based on the following factors:
 - (i) The length of the relationship;
 - (ii) The type of relationship;
 - (iii) The frequency of interaction between the persons involved in the relationship.
- *Domestic Violence*: The term “domestic violence” means violence committed by a current or former spouse or intimate partner of the victim; by a person with whom the victim shares a child in common; by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner; by a person similarly situated to a spouse of the victim under the domestic or family violence laws of D.C. or by any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws D.C.
- *Motor Vehicle Theft*: The theft or attempted theft of a motor vehicle.
- *Theft*: Unlawful taking of another’s property.
- *Intimidation*: Threats of bodily injury to another person.
- *Assault*: Unlawful contact causing bodily injury.
- *Destruction/damage/vandalism of property*: Vandalism consists of the willful or malicious destruction, injury, disfigurement, or defacement of any public or private property, real or personal, without consent of the owner or person having custody or control by cutting, tearing, breaking, marking, painting, drawing, covering with filth, or any other such means as may be specified by local law. This offense covers a wide range of malicious behavior directed at property.

- *Arrests or persons referred for alcohol, drug, and illegal weapon violations* **

**See Statement Addressing Alcoholic Beverages and Illegal Drug Possession.

Definition of Reportable Crimes by Location

Crimes or suspected crimes should be reported to the Department of Public Safety or, if appropriate, **911**.

- “On campus” Main Campus between Michigan Avenue and Taylor Street, Harewood Road and John McCormack Road; the Raymond A. DuFour Athletic Center and grounds; West Campus, Harewood Road and North Capitol Street, bounded on the south by the property of the Basilica of the National Shrine of the Immaculate Conception and on the north by the property of the Saint John Paul II National Shrine.
- On campus and in a residence hall or other residential facility for students on campus.
- Noncampus building or property for Catholic University purposes includes the Barnes and Noble Bookstore on Monroe Street.
- On public property that immediately borders and is accessible to the University. This includes all public streets bordering the main campus, West Campus, and the DuFour Center grounds. Public property consists of a public sidewalk that borders the campus, the public street along the sidewalk.

Faculty, staff, and students are cautioned never to attempt to apprehend or pursue a suspected criminal. If you have any doubts about whether to report something that has occurred, report it. Victims of or witnesses to crimes may disclose them on a voluntary, confidential basis to the Office of the Dean of Students or the Department of Public Safety, which can then determine whether the event constitutes a crime to be collected and statistically reported. Your cooperation in timely reporting assists the University in issuing equally timely warnings to the campus community. All crimes must be reported immediately.

Further Resources:

How Do I Report a Crime?

compliance.catholic.edu/_media/docs/reportcrimes_2_.pdf

Crime Statistics

	ON CAMPUS			RESIDENCE HALL			NON-CAMPUS			PUBLIC PROPERTY		
	2019	2018	2017	2019	2018	2017	2019	2018	2017	2019	2018	2017
CLERY CRIMES												
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses — Rape	2	2	1	2	2	1	0	0	0	0	0	1
Sex Offenses — Fondling	2	2	2	2	0	2	0	0	0	2	0	0
Sex Offenses — Incest	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses — Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	1	0	0	0	0	0	0	2	5	3
Aggravated Assault	3	0	0	0	0	0	0	0	0	3	1	0
Burglary/B&E	6	15	3	2	13	3	0	0	0	0	2	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	6	4	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	13	19	7	6	15	6	0	0	0	13	12	4

ALCOHOL, DRUGS, WEAPONS ARREST												
Liquor Law Arrest	0	0	0	0	0	0	0	0	0	0	0	2
Drug Law Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Law Arrest	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL — ARRESTS	0	0	0	0	0	0	0	0	0	0	0	2

ALCOHOL, DRUGS, WEAPONS												
Liquor Law Violations Referred for Disciplinary Action	217	243	265	199	232	254	0	1	0	0	0	0
Drug Law Violations Referred for Disciplinary Action	52	80	54	50	80	54	0	0	0	0	0	0
Weapons Violation Referred for Disciplinary Action	1	0	0	1	0	0	0	1	0	0	0	0
TOTAL — REFERRALS	270	323	319	250	312	308	0	2	0	0	0	0

Crime statistics are gathered from local law enforcements agencies, campus security authorities, and the Office of the Dean of Students.

The 2018 printed version of the Annual Security and Fire Safety Report contains an error in the crime statistic, subsection Alcohol, Drugs, Weapons; and Relationship Violence. The correct statistics for Weapon Violations Referred for Disciplinary Actions:

- 2018 Weapons Violations Referred for Disciplinary Action On-Campus is "0"
- 2018 Domestic Violence is "0"
- 2018 Dating Violence is "2"

	ON CAMPUS			RESIDENCE HALL			NONCAMPUS			PUBLIC PROPERTY		
	2019	2018	2017	2019	2018	2017	2019	2018	2017	2019	2018	2017
RELATIONSHIP VIOLENCE												
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	3	2	0	3	2	0	0	0	0	1	0	1
Stalking	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	3	2	0	3	2	0	0	0	0	1	0	1

HATE CRIMES												
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Larceny – Theft	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	1	0	1	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	3	0	0	0	0	0	0	0	0	0
TOTAL	0	0	4	0	1	0	0	0	0	0	0	0

HATE CRIMES BY CATEGORY												
Race	0	0	1	0	0	1	0	0	0	0	0	0
Gender	0	0	0	0	0	0	0	0	0	0	0	0
Gender Identity	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	0
Ethnicity	0	0	2	0	0	0	0	0	0	0	0	0
National Origin	0	0	0	0	0	0	0	0	0	0	0	0
Disability	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	0	0	3	0	0	1	0	0	0	0	0	0

UNFOUNDED CRIMES

For calendar years 2019, 2018 and 2017, there were no crimes which were founded through law enforcement investigation to be unfounded.

Title IX

Title IX of the Education Amendments of 1972 prohibits sex discrimination in education programs and activities (such as housing, athletics, and employment) at universities that receive federal financial assistance. Sex discrimination includes sexual harassment and sexual assault or violence. The Catholic University of America will not tolerate such discrimination.

The University does not discriminate on the basis of sex against students or applicants for admission, or employees or applicants for employment, or in the administration of its policies, or in any aspect of its operations. The University will respond to reported violations of Title IX by protecting the victim and our community, conducting prompt and thorough investigations, and providing support. Off-campus sexual harassment or offenses involving a University program or activity may fall within the purview of Title IX. Please see the following for more information:

Title IX:

title9.catholic.edu

Non-Discrimination/Anti-Harassment and Title IX Compliance:
policies.catholic.edu/eoo/affirmact.cfm

Sexual Offenses Policy (Employees and Third Parties):
policies.catholic.edu/eoo/sexharass.cfm

Sexual Offenses Policy (Students):
policies.catholic.edu/Studentlife/studentconduct/assault.cfm

Reports of sex discrimination and inquiries regarding Title IX, equality, and nondiscrimination may be referred to:

Frank Vinik

Title IX Coordinator and University Equal Opportunity Officer

The Catholic University of America

170 Leahy Hall

Washington, DC 20064

Telephone: 202-319-4177

Email: TITLEIX-COORD@CUA.EDU

Victims of sex discrimination also may contact the enforcement office of the Office for Civil Rights, U.S. Department of Education:

Office for Civil Rights

U.S. Department of Education

400 Maryland Avenue, S.W.

Washington, DC 20202-1475

Telephone: 202-453-6020

FAX: 202-453-6021; TDD: 800-877-8339

Email: OCR.DC@ed.gov

Incidents also may be reported to the Office of the Dean of Students at **202-319-5619** or to the Department of Public Safety (DPS) at **202-319-5111**. DPS is available 24 hours a day, seven days a week. The Office of the Dean of Students and DPS will notify the Title IX coordinator, who will coordinate investigation of all such reports in accordance with the University's relevant policies and procedures.

Retaliation Prohibited

Per the University's Nonretaliation Policy, found at policies.catholic.edu/governance/nonretaliation.cfm, it is prohibited to discharge, demote, suspend, threaten, harass, coerce, discriminate, intimidate, or otherwise retaliate against an individual in the terms or conditions of employment or educational opportunity based on the individual's good faith report of sex discrimination, an individual's cooperation with an investigation or hearing regarding a report of sex discrimination, or an individual's exercise of any right or privilege under applicable law. Such retaliation is prohibited regardless of whether the matter reported is substantiated. Any instance of retaliation should be reported to the equal opportunity officer/Title IX coordinator or to the chief ethics and compliance officer (**202-319-6170, CUA-COMPLIANCE@cua.edu**.)

PREVENTING AND RESPONDING TO SEXUAL VIOLENCE

Catholic University is committed to creating and maintaining a community in which students, faculty, and staff can work and study in an atmosphere free from all forms of harassment, exploitation, or intimidation. Through collaborative efforts among various departments, the University works to prevent all forms of sexual offenses and violence through education, awareness, and skill building.

The Office of the Dean of Students coordinates sexual violence programming for students throughout the year, raising awareness of rape, acquaintance rape, domestic violence, dating violence, sexual assault, and stalking. Training and workshops on sexual violence and bystander intervention are provided to student leaders (i.e., resident assistants, student ministers, Orientation leaders, and peer educators) each summer. New students participate in online educational programs about sexual violence prior to the start of the academic year and in-person awareness programs during Orientation. Bystander intervention workshops that focus on awareness and skill building are offered to all students throughout the year. The Office of the Dean of Students also coordinates awareness programs for all students during Relationship Violence Awareness Month, National Collegiate Alcohol Awareness Week, Healthy

Masculinity Awareness Month, Substance Abuse Prevention Month, Healthy Relationships Awareness Month, Safe Spring Break Week, and Sexual Assault Awareness Month.

Information about safe and positive options for bystander intervention that may be carried out by an individual to prevent harm or intervene when there is a risk of domestic violence, dating violence, sexual assault, or stalking against another person can be found at deanofstudents.catholic.edu.

Information on risk reduction to recognize warning signs of abusive behavior and how to avoid potential attacks can be found at deanofstudents.catholic.edu.

The Title IX coordinator provides training on issues related to sexual violence, sexual harassment, and discrimination to faculty, staff, and students throughout the year.

The Department of Public Safety provides training in Rape Aggression Defense Systems for faculty, staff, and students. The University's Counseling Center, Department of Public Safety, Office of the Dean of Students, and Student Health Services are available to provide informational programs and support to University students and employees upon request.

Rape, acquaintance rape, domestic violence, dating violence, sexual assault, and stalking are unlawful behaviors that are prohibited at The Catholic University of America. Violations can result in sanctions, including the termination of student or employee status, and may result in criminal prosecution or other legal action. The sexual offenses policies and their corresponding grievance procedures outline definitions of prohibited behavior, consent, and disciplinary procedures.

1. If you are a victim of a sexual offense (e.g. rape, acquaintance rape, domestic violence, dating violence, sexual assault, stalking), your first priority should be to get to a place of safety and to seek medical attention. If you have been raped, do not interfere with the preservation of evidence (e.g., do not bathe or change clothing). Time is a critical factor for evidence collection and preservation.
2. Students who are victims of a sexual offense are strongly encouraged to report to DPS, the Office of the Dean of Students, or the University Title IX coordinator. Employees who are victims of a sexual offense are strongly encouraged to report to DPS or the Title IX Coordinator/Equal Opportunity Officer. DPS is available 24 hours a day, seven days a week.

Individuals who have been subjected to a sexual offense are always free to report it directly to local law enforcement, and may contact DPS, who will assist them in contacting the appropriate authorities if the victim so chooses.

Victims of an offense may also decline to notify local law enforcement.

The University is committed to protecting the privacy of all individuals involved in a reported sexual offense. Information related to a report of an offense, aside from information disclosed to persons in legally protected roles, will only be shared with individuals whose duties require access to such information. No other persons will receive any information related to the report or investigation absent a valid subpoena or court order.

If an individual (18 years or older) desires to seek confidential assistance without a report to the University, that individual may speak with certain persons in legally protected roles. Information disclosed about the alleged offense to persons in legally protected roles may not be revealed to any other person without the express permission of the disclosing individual, unless there is an immediate threat to health or safety, the conduct involves the abuse of a minor, or there is another basis for disclosure permitted or required by law. Legally protected roles include professional mental health counselors (including but not limited to those in the University Counseling Center), D.C. physicians and others licensed to practice medicine in the District of Columbia who are acting in their health care role per D.C. Code Section 14.307 (including but not limited to those in the University Student Health Services), clergy and lay professional campus ministers when the communication is made in their professional capacity of giving religious or spiritual advice, and appropriately licensed rape crisis/sexual assault counselors.

The University recognizes that a complainant may desire confidentiality and may not want the University to investigate or attempt to resolve the incident. While the University will make every reasonable effort to honor the complainant's request for confidentiality, the University must balance this request against its responsibility to protect the community. In light of this responsibility, the University reserves the right to investigate and to take whatever steps are necessary to ensure a safe and nondiscriminatory environment for all. When the University cannot comply with a request for confidentiality, the University will consult with that individual and keep that individual informed throughout the process.

If a reported sexual offense discloses an immediate threat to the campus community, the University shall issue a timely notice (withholding the name of the complainant) of the incident in the interests of the health and safety of the campus community.

A student always has the option to pursue a criminal complaint with the appropriate law enforcement agency, to pursue the University's grievance process, or to pursue both processes simultaneously.

If a student or employee reports a sexual offense that occurred on campus to the Office of the Dean of Students or the Title IX coordinator but does not

wish to involve DPS, the individual receiving the report shall provide relevant information to DPS for Clery Act data collection purposes.

University employees who are designated as “Responsible Employees” are obligated to report allegations of sexual offenses to the Department of Public Safety, the Office of the Dean of Students, or the Title IX coordinator.

A staff member from the Office of the Dean of Students will offer support and discuss University services and options. This includes information regarding counseling, educational support, pastoral care, medical treatment, and information about the University grievance procedures. The dean of students can also provide assistance in rearranging class schedules and housing; every effort will be made to accommodate all reasonable requests, to protect the student and the campus community, and to minimize the impact on the student’s educational program. When appropriate, the dean of students shall issue no-contact orders to the students involved. DPS shall be notified when an order of no contact is issued. The Department of Public Safety can provide assistance in applying for a civil protection order through D.C. Superior Court. The University will enforce civil protection orders or other similar orders issued by a criminal, civil, or tribal court. Various counseling options are available from the University through the Counseling Center, Student Health Services, the Office of Campus Ministry, and the Office of the Dean of Students. Counseling and support services outside of Catholic University can be obtained from numerous community agencies, including the DC Rape Crisis Center, the Network for Victim Recovery of DC, DC Sexual Assault Nurse Examiner (SANE) Program, DC Coalition Against Domestic Violence, DC Safe, and the Wendt Center for Loss and Healing.

Note on Mandatory Arrest: DC Prevention of Domestic Violence Amendment Act of 1990

DC Code § 16-1031 et seq. requires a police officer to arrest a person if there is probable cause to believe that a person committed an intra-family offense that (a) resulted in physical injury, or (b) caused or was intended to cause reasonable fear of imminent serious physical injury or death to the victim.

If domestic violence is reported to the University, the University has legal obligations under DC Code. If the victim does not want charges pressed, that information can be sent to the U.S. District Attorney as part of the warrant for arrest.

Allegations of sexual offenses may be adjudicated under the disciplinary procedures for reported offenses regardless of whether they are also reported as a crime to local police or the subject of any criminal or civil action. The University conducts prompt, thorough, and impartial investigations into complaints of sexual offenses and has established specific disciplinary procedures for sexual offense complaints to ensure a fair and just resolution

that protects the safety of victims and promotes accountability. Disciplinary proceedings are conducted by individuals who receive annual training on sexual violence and the hearing process. Proceeding outcomes must be supported by a preponderance of the evidence. Both the complainant and the respondent shall have the same opportunities to have an advisor of their choice present during the disciplinary proceeding or any related meeting. Both the complainant and the respondent shall be simultaneously informed, in writing, of the outcome of the disciplinary proceeding, the appeals process, any change in the outcome of the proceeding, and the final results of the proceedings. Disclosure of the outcome of the disciplinary proceeding to both the complainant and respondent is not a violation of FERPA. Complaints will not be dismissed simply because the complainant or respondent withdrew from the University.

The following sanctions may be imposed for violations of the Sexual Offenses policy for students:

- a. *Censure*: An official written reprimand for violation of specified regulations.
- b. *Disciplinary Probation*: A period of time in which a student is expected to demonstrate positive behavioral change and may be excluded from participation in privileged or extracurricular institutional activities. Additional restrictions or conditions for behavioral changes may be imposed. Violations of the terms of student conduct probation, or any other violation of this Code during the period of probation, may result in eviction from residence halls, suspension, or expulsion from the University. While on disciplinary probation, the student is not in good disciplinary standing with the University.
- c. *Restitution*: Repayment to the University or to an affected party for damages resulting from a violation of this Code.
- d. *Denial of Access to Specific Areas*: Ban from certain non-academic area(s) for a specified length of time.
- e. *Eviction from Residence*: Termination of the residence hall agreement and exclusion from visiting within certain or all residential facilities, as set forth in the notice of eviction, for a specified period of time. A student who is evicted is not entitled to a refund of room fees. A first-year student or sophomore who is evicted from residence halls is unable to fulfill residency requirements and may be suspended, upon review.
- f. *Revocation of Privileges*: Restrictions placed on activities and/or use of University services and facilities for a specified period of time.
- g. *Suspension*: Exclusion from classes and other privileges or activities, including access to University premises or University-sponsored activities off campus, as set forth in the notice of suspension. A student who is

suspended is not entitled to any tuition or fee refund and is banned from University premises for the duration of the suspension.

- h. *Expulsion*: Termination of student status, and exclusion from University premises, privileges, and activities. A student who is expelled shall not be entitled to any tuition or fee refund and is banned from University premises permanently.
- i. *Discretionary Sanctions*: Other sanctions that bear a reasonable relationship to the violation for which the student has been sanctioned may be imposed instead of or in addition to those specified above. Discretionary sanctions include, but are not limited to: service hours, fines, educational reflection assignments, and participation in alcohol or drug awareness programs, and training, counseling, and education regarding sexual offenses.

Sexual Offenses Grievance Procedures for Students:
deanofstudents.catholic.edu

Sexual Offenses Grievance Procedures for Employees:
policies.catholic.edu/res/docs/EmployeeGrievanceProceduresInterim.pdf

Mandatory Reporting

The District of Columbia requires that any person over 18 years of age report known or suspected sexual abuse of an individual less than 16 years of age to the D.C. Child and Family Services Agency at **202-671-7233** or to MPD at **911**.

The District of Columbia also requires that persons in certain occupations and professions report known or suspected mental or physical abuse or neglect of an individual under the age of 18 years of age. The professions are called mandatory reporters and include but are not limited to the following: teacher/faculty member, athletic coach, physician, psychologist, registered nurse, licensed practical nurse, person involved in the care and treatment of patients, law-enforcement officer, school official, social service worker, day care worker, and mental health professional. Mandatory reporters must report information of neglect or abuse learned in their official or professional capacity including whether the child is in immediate danger of such abuse or neglect. Reports must be made to the D.C. Child and Family Services Agency at **202-671-7233** or to the Metropolitan Police Department (MPD) at **911**.

Priests are required to report sexual assault or abuse of a minor in accordance with the Archdiocese of Washington Child Protection Policy.

Any employee that makes a report to the D.C. Child and Family Services Agency or MPD must also make a report to the University's Department of Public Safety. Any employee who is unsure or unclear of the responsibilities or legal obligations under this section should contact the Office of General Counsel for advice at **202-319-5142**.

Where to Find Information on Registered Sex Offenders

In conjunction with the Campus Sex Crimes Prevention Act, the District of Columbia enacted the Sex Offender Registration Act of 1999, which authorized the Metropolitan Police Department to release sex offender information to the public. As a service to the community, a list of Class A registered sex offenders is provided on the Metropolitan Police Department's website, mpdc.dc.gov/service/sex-offender-registry (Sex Offender Registry).

Reporting a Missing Student

Any member of the University community who has reason to believe that a student may be missing shall immediately contact the Department of Public Safety (DPS) at **202-319-5111**. If the initial report that a student may be missing is made to a department other than DPS, the individual receiving the report will ensure that DPS is immediately notified. The Higher Education Opportunity Act (Public Law 110-315) requires institutions to respond when it has been determined that the student has been missing 24 hours; however, the Department of Public Safety will initiate an investigation into the whereabouts of a missing student when notified. The Metropolitan Police Department (MPD) will be notified if appropriate, based on the determination of the initial investigation. In the event that the initial investigation determines that the student has been missing for longer than 24 hours, DPS will immediately contact MPD. DPS will also, and as needed, notify other law enforcement jurisdictions as applicable.

Online emergency contact information will be used to notify family or legal guardians in cases where a student is determined to be missing for more than 24 hours. Students may update/change their emergency contact information through Cardinal Station. Students living in an on-campus student housing facility have the option to register a confidential contact person to be notified in cases where the student is determined to be missing for more than 24 hours. Local law enforcement will be notified that the student is missing even if they have not registered a contact person.

In the event that the missing student is under the age of 18 and not an emancipated individual, notification will be made to the student's parent or legal guardian in addition to any listed emergency contact, even if the parents have not been listed as an emergency contact. Please see the Missing Student Notification Policy online at policies.catholic.edu/studentlife/missing.cfm.

ALCOHOLIC BEVERAGES AND ILLEGAL DRUG POSSESSION

Statement Addressing Alcoholic Beverages and Illegal Drug Possession

The Drug-Free Schools and Communities Act (34 CFR, Section 86) requires adoption and implementation of a program to prevent the use of illegal drugs and alcohol by students and employees, including disseminating to each student and employee information regarding the unlawful possession, use, or distribution of illicit drugs and alcohol by students and/or employees on University property or as part of any of its on-campus or off-campus activities.

In compliance with the federal law, Catholic University is committed to an educational community that is free of illegal drug use and alcohol abuse.

The University recognizes that the consumption of alcohol in moderation by persons of legal drinking age can be a component of the social environment at the University. Students of legal drinking age are granted the privilege of responsible alcohol use on campus. It is a violation of the Alcohol and Other Drug Abuse Policy for students or employees to consume alcohol in any public area without prior University approval. Information about the serving of alcohol at academic functions can be found at policies.catholic.edu/faculty/handbook-iii/AlcoholUse.cfm.

The possession, sale, or the furnishing of alcohol on the University campus is governed by The Catholic University of America's Alcohol and Other Drug Abuse Policy and District of Columbia statute. The unlawful use, manufacture, possession, control, sale or dispensation of a controlled substance or alcohol by a student or employee on University property or as any part of a University-sponsored program off campus is strictly prohibited. In the event an illegal alcohol- or drug-related incident involving an employee or student occurs, the University will cooperate fully with law enforcement agencies and will determine the appropriate internal disciplinary actions. Violators are subject to University disciplinary action, criminal prosecution, fine, and imprisonment. Information on the federal and state alcohol and drug penalties can be found at catholic.edu/resources/consumer-information/index.html.

Students should review the Student Alcohol and Other Drug Abuse Policy (policies.catholic.edu/studentlife/studentconduct/alcoholdrugs.cfm) and the Code of Student Conduct (policies.catholic.edu/studentlife/studentconduct/conduct-full.cfm) for additional information about University alcohol and drug expectations, including prohibited behavior; and University sanctions that can be imposed for violation of the University's policies.

Employees should review and understand the Faculty and Staff Drug and Alcohol Abuse Policy, which can be found at policies.catholic.edu/employment/other/drugsalcohol.cfm.

Substance Abuse Education

The Catholic University of America has developed a program to prevent the illicit use of drugs and the abuse of alcohol by students and employees. The Office of the Dean of Students provides the overall coordination of the Alcohol and Drug Education program (ADE). ADE addresses the issue of substance abuse within the University community and its potential impact on academic, professional, and social development by encouraging students to explore their personal beliefs and values pertaining to alcohol and other drugs, and assisting students through the ongoing decision-making process regarding these choices. The program provides services related to alcohol and drug use and abuse, including dissemination of informational materials, educational programs, counseling and referrals, and college disciplinary actions.

The ADE program works to create a campus community that collaboratively, as part of a network of campus departments and community members, promotes and assists students and employees in making healthy, low-risk choices involving alcohol and drugs.

Alcohol and Drug Education

New undergraduate students participate in online educational programs about alcohol prior to the start of the academic year and in-person awareness programs during Orientation and through the University's Orientation extended program. The University recognizes National Collegiate Alcohol Awareness Week, Substance Abuse Prevention Month, and Safe Spring Break Week with information distribution and campus-wide programming. Alcohol education and training is provided for resident assistants, Orientation advisers, student ministers, and peer educators each summer. These programs are coordinated by the Office of the Dean of Students and are supported by the Employee Assistance Program, Kane Fitness Center, Office of Residence Life, Office of Campus Activities, Student Health Services, and the Counseling Center.

College Disciplinary Actions

The University assigns educational sanctions for students found in violation of the Code of Student Conduct as it relates to the alcohol and other drug abuse policy. Educational sanctions include, but are not limited to, attending alcohol- and drug-education workshops, meeting with administrators, performing service hours, participating in community service projects, and completing educational reading and writing assignments. College disciplinary actions are coordinated through the Office of the Dean of Students.

Counseling and Referral Services

Faculty and staff may obtain information and referrals from the Employee Assistance Program, administered by Human Resources.

The Counseling Center and Student Health Services provide free and confidential referral services for students who may be suffering from an alcohol-related incident. Informal counseling and support is available in various student life offices, including the Office of Campus Ministry, Office of the Dean of Students, Student Health Services, and the Office of Residence Life.

FIRE SAFETY PROGRAM

The Catholic University of America provides a comprehensive fire safety program for the protection of the campus community. This is an aggressive program that promotes fire prevention while coordinating personnel, electronic, and fire protection systems to ensure effective emergency notification and response. University staff members in Public Safety, Residence Life, Facilities, and Environmental Health and Safety are trained and receive continuing education in various areas that encompass possible hazards to life, safety, and health. Professional staff and student assistants, who live in the residence halls, also participate in required fire safety training sessions annually, regardless of prior experience.

Fire Safety Program Highlights

Fire Protection Systems

- Fire protection systems are installed in all residence halls, academic, and administrative buildings. Alarm systems report electronically and directly to the Public Safety communications center or dispatch center which monitors activity 24 hours a day, 7 days a week, 365 days a year. Public Safety officers respond first to every emergency call on our campus.
- All residence halls are equipped with an automatic sprinkler system.
- In addition to the independent testing of the Life Safety systems, various ongoing safety inspections are conducted by professional staff for all campus structures and facilities.

Fire Safety Education and Training

- Unannounced emergency drills, with performance standards, are held once each semester during the academic year (in September) for academic/administrative buildings. An emergency drill is performed up to four times a year in all of our residence halls. Emergency drill procedures are also held at various times during the semester for all academic/administrative buildings and residences on our campus. These activities may include active shooter

drills, preparation for potential health epidemics, shelter-in-place, and earthquake exercises as well as various weather and environmental scenarios. All of these procedures require the coordination of all University staff, faculty, and resources in conjunction with the Department of Public Safety.

- Building-specific emergency evacuation plans are posted in prominent locations in all campus buildings, including residence halls. These procedures are reviewed during required orientation programs, follow-up safety sessions, and emergency drill exercises. The general building evacuation procedures are available on the **Environmental Health and Safety website**. Current policies regarding portable electrical appliances, smoking, and open flames (such as candles) can also be found in the same location on the Department of Environmental Health and Safety Web page.
- All fire incidents on Catholic University property are reported through the Department of Public Safety at **202-319-5111**. This ensures appropriate emergency response and incident recording for follow-up and statistical reporting. All fire incidents are required to be reported to DPS, even if discovered after a fire has been extinguished (cold fire) or burned out. “For the purposes of fire safety reporting, Higher Education Act (HEA) defines a fire as any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.”

Below you will find a table reflecting the current history of the University’s procedures in compliance with 20 USC § 1161 Student Safety and Campus Emergency Management requirements.

2019–2020

RESIDENTIAL FACILITY	TOTAL FIRES	CAUSE	FIRE-RELATED INJURIES	FIRE-RELATED DEATHS	PROPERTY DAMAGE	FP SYSTEM INSTALLED
Caldwell Side	0	N/A	0	0	0	FA/SA/FS/ Fire Pump
Seton Hall Side	0	N/A	0	0	0	FA/SA/FS/ Fire Pump
CV – Camalier House	0	N/A	0	0	0	FA/SA/FS
CV – Engelhard House	0	N/A	0	0	0	FA/SA/FS
CV – Magner House	0	N/A	0	0	0	FA/SA/FS
CV – McDonald House	0	N/A	0	0	0	FA/SA/FS
CV – Quinn House	0	N/A	0	0	0	FA/SA/FS
CV – Reardon House	0	N/A	0	0	0	FA/SA/FS
CV – Unanue House	0	N/A	0	0	0	FA/SA/FS
CV – Walton House	0	N/A	0	0	0	FA/SA/FS
Flather Hall	0	N/A	0	0	0	FA/SA/FS
Gibbons Hall	0	N/A	0	0	0	FA/SA/FS
Millennium North	0	N/A	0	0	0	FA/SA/FS
Millennium South	0	N/A	0	0	0	FA/SA/FS
Opus Hall	0	N/A	0	0	0	FA/SA/FS/ Fire Pump
Regan Hall	0	N/A	0	0	0	FA/SA/FS
Ryan Hall	0	N/A	0	0	0	FA/SA/FS

** These figures represent the academic year and reflect data for incidents where, in most cases, property damage and injuries were not encumbered. Causes are designated as: E Electrical, M Mechanical, U Undetermined, A Accidental, C Cooking, or N/A Not Applicable*

FP = Fire Protection; FA = Fire Alarm; SA = Smoke Alarm; FS = Fire Sprinkler

EMERGENCY NOTIFICATION, TIMELY WARNING, AND EVACUATION PROCEDURES

Catholic University Emergency Notification Plan

Emergency occurrences, perceived or actual, are communicated or reported to the Department of Public Safety (DPS) at **202-319-5111**.

- In an emergency situation where the campus requires an immediate response the Catholic University Emergency Notification Plan will be activated.
- DPS will:
 - Deploy the “All-Campus Alert” announcement system on campus with a set announcement.
 - Activate the CUAAlert via Rave Mobile Safety.
 - Alert Office of Marketing and Communications.
 - Alert University President.
- The Office of Marketing and Communications will:
 - Maintain continuous contact with DPS on a secure telephone line.
 - Send a text, email, and voicemail alerts via CUAAlert to students, faculty, and staff.
 - Send notices to students, parents, faculty, and staff via University google groups.
 - Provide initial post and updates as needed for the University homepage and Safety First web page.
 - Set message for callers to the main University phone number **202-319-5000**.
 - When the incident has concluded, a message will be sent through all of the above methods.
- The University emergency management plan utilizes multiple redundant systems for notification including:
 - All-Campus Alert, an audible public address system.
 - CUAAlert, a service of Rave Mobile Safety, provides members of the campus community with the ability to receive urgent text, email, and voicemail messages to their personal devices.

- Emails to University faculty, staff, students, and their families via Google groups.
- Building watch captains, resident assistants, and community directors.
- University’s homepage and Safety First web page.
- Social media updates.
- Fire alarms.
- Audible public announcements broadcast via public safety vehicles.
- Verbal announcements via public safety foot patrol officers.

Timely Warning

Used to communicate in a manner that is timely and will aid in the prevention of similar crimes occurring in the designated reporting area required by the Clery Act. Timely warning will be issued in the event that a situation arises, either on or off campus, that in the judgment of the associate vice president of Public Safety and emergency management, or his/her designee, represents a serious or continuing threat to the campus community. The warning will be issued through the most effective and efficient means available, and may include emailing the campus community, notices posted in the common areas throughout the University, and information posted on the University website.

Anyone with information warranting a timely warning should report the circumstances to the Department of Public Safety by telephone **202-319-5111**, or in person, at the Department of Public Safety at 121 Leahy Hall.

University Siren: Used only to alert the campus community of a threat imminent to or occurring on campus that is deemed a catastrophic and life-threatening situation (e.g., severe weather or release of hazardous materials). The siren will indicate the need to shelter-in-place, unless otherwise directed.

Messages about criminal activity generally will not trigger an emergency communication unless it is determined there is an immediate threat to the health or safety of the campus community. There are, however, limited instances when University officials may deem it appropriate to send a timely warning to the campus community regarding criminal activity in or around campus that does not involve an immediate threat.

For more information, see “How We Manage Emergencies” on the Public Safety website, at publicsafety.catholic.edu/emergency.

How to Respond to On-Campus Emergencies

The two basic responses in an emergency are Evacuation and Shelter-in-Place.

Evacuation

For emergencies that would be dangerous to your life and health if you were to stay in your building. Be prepared: Before an emergency happens, find at least two emergency exits from your building. Sound the fire alarm in the event of fire. There are emergency fire alarm pull stations located at each building exit. For other evacuation emergencies, call the Department of Public Safety at ext. **5111**. Exit the building from the closest available exit. Don't use the elevator. If you cannot get out of the door, get someone's attention, e.g., yell and scream out of a window. If you can, hang an attention-getting item on or from a window (e.g., a sheet, sign, or coat) and phone ext. **5111**.

Shelter-in-Place

For an emergency that would put you in danger if you were to leave your building. Shelter-in-place is advised in most situations, unless the building you are in is affected by the incident. Stay calm and do not panic. Stay inside unless a fire alarm sounds or you have been instructed to leave by a University official. For news bulletins, monitor the University homepage, email, voice mail, and mobile devices for "Urgent Alerts"; turn on the radio or TV. If you are outside, seek shelter inside a building — do not remain outside. Follow building-specific instructions from your resident assistant or the building watch captain. Wait for further instructions from a University official before returning to your building.

For more information, visit publicsafety.catholic.edu/emergency.

Safety in Student Housing (On Campus)

Throughout 2019, the University operated 16 residential buildings, divided into five residential neighborhoods accommodating approximately 1,900 on-campus residents. The University strives to develop and implement safety and security procedures and programs with a goal of maintaining a safe environment for residents and visitors.

The Department of Public Safety employs a problem-oriented, community-based patrol in all residence hall areas. Exterior doors to all residential facilities are locked 24 hours a day. A card access system (Cardinal Card) grants each resident access only to his or her assigned building through a primary set of exterior doors. Other exterior doors are alarmed as emergency exits. Safety and security checks are made in the residence halls to detect damage to facilities and any suspicious activities. Any suspicious activity, suspicious person, or crimes should be immediately reported to the Department of Public Safety.

Many residence halls are also staffed with hall security or public safety assistants who monitor the front entrance ways and sign in all nonresidential visitors who enter the premises during the evening and nighttime hours. All residents and visitors should be prepared to present identification upon request.

Within each residential building, each individual unit/room is equipped with keyed door locks. Residents are urged to keep their rooms locked when they are not there.

Residential areas around residence halls may be subject to video surveillance as needed. Residents are discouraged from holding open or opening exterior doors for persons they do not know.

Each neighborhood is staffed by a community director (CD) and a team of resident assistants (RA). A CD is a full-time professional staff member who lives on campus in a residential neighborhood and is responsible for the neighborhood's day-to-day operations and management. RAs are student residents who are primarily responsible for developing community and promoting a balanced, responsible, and respectful residential atmosphere that is safe, friendly, and supportive. A DPS crime prevention officer works closely with the Residence Life staff and schedules regular security meetings in the residence halls.

Ultimately, residents themselves must join together to assume responsibility for their own personal and community safety by implementing the best possible safety practices.

Note: At times nonresidents may be in the residence halls. Residents should expect the following:

- All maintenance, custodial services, and power plant staff are required to wear identification badges on their outer garments while on duty inside residence halls.
- All contractors are issued and required to wear identification badges while working in or around a residence hall. Contractors must be escorted by a University staff member when inside occupied residence hall rooms.
- Visitors are expected to sign in with the hall security/public safety assistant and must be escorted by his or her student host while on the premises. (Hosts are held accountable for the conduct of their guests at all times.)

General Safety Precautions

The cooperation, involvement, and personal support of the campus community in a campus safety program are crucial to its success. Members of the campus community are encouraged to take responsibility for their personal safety and the security of personal property by taking simple precautions, including but not limited to the following:

- Never take your personal safety for granted. Stay alert, confident, and aware of your surroundings.
- Avoid alleys, short cuts, and vacant lots. Stick with well-lighted busy streets.
- Immediately report stolen or missing Cardinal Cards and keys to your residence hall office and campus police.
- Never prop open exterior doors of residence halls and buildings.
- Never admit strangers into your room or hall. When in doubt, request to see a Cardinal Card.
- Lock room doors, offices, and other student and employee work spaces, even when leaving for a short time.
- Carry your keys and Cardinal Card at all times and never lend them to anyone.
- Use the University shuttle bus systems and the safety escort service during evening hours and particularly when traveling alone.
- Park your vehicle in a well-lit area and keep it locked at all times.
- Never leave valuables in plain view inside a vehicle.
- Never leave keys and other valuables visible in rooms, offices, labs, or study areas.
- Never remain alone in isolated or unoccupied areas, including classrooms, libraries, or other buildings. When such use is required, special arrangements must be made with the Department of Public Safety.
- When walking at night, have a friend along and carry a cell phone.
- Trust your instincts. If you feel unsafe in any situation, go with your gut. If you see something suspicious, contact law enforcement immediately.
- When attending social gatherings go with a group of friends. Arrive together, remember to check in with each other throughout the evening, and always leave together.
- Be aware of your surroundings. Knowing where you are and who is around you may help you to find a way to get out of a bad situation.
- Become familiar with the location of emergency phones on campus.
- Report suspicious persons and activities immediately to the Department of Public Safety by calling **202-319-5111** or by using the emergency telephone system.

HIGHER EDUCATION ACT REQUIRED DISCLOSURES

For all the required information for employees and students that must be disclosed under Title IV, visit: catholic.edu/resources/consumer-information/index.html. This includes financial assistance information, accreditation and licensure, copyright policies, drug and alcohol use prevention, student record privacy, graduation rates, and employees to contact for other specific information.

THE CATHOLIC
UNIVERSITY
OF AMERICA



Department of Public Safety

620 Michigan Ave., N.E.

Washington, DC 20064